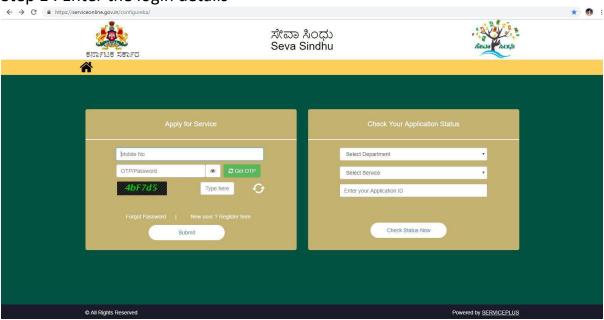
ಕಾಲೇಜು ಶಿಕ್ಷಣ ಇಲಾಖೆ

Department of Collegiate Education

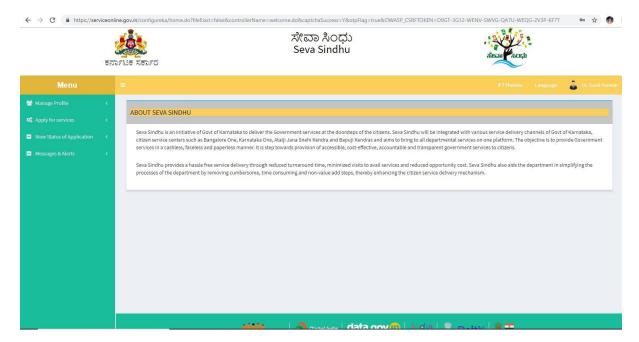
ಗ್ರಂಥಾಲಯ ಬೇಬಾಕಿ ಪ್ರಮಾಣ ಪತ್ರಕ್ಕೆ ಅರ್ಜಿ

Application for Issue of Library No Due Certificate

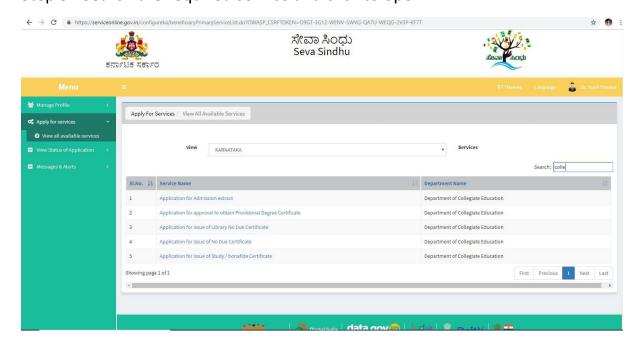
Step 1: Enter the login details



Step 2: Citizen Login will be displayed



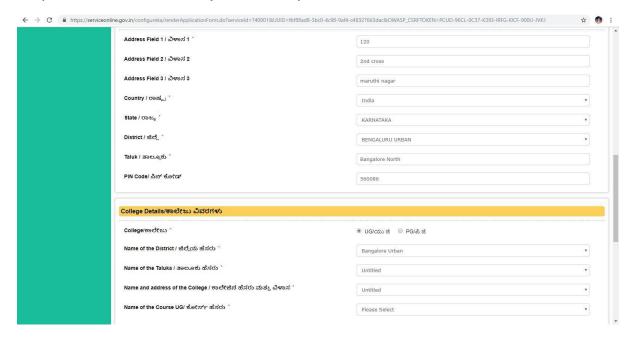
Step 3: Search the required service and click to open



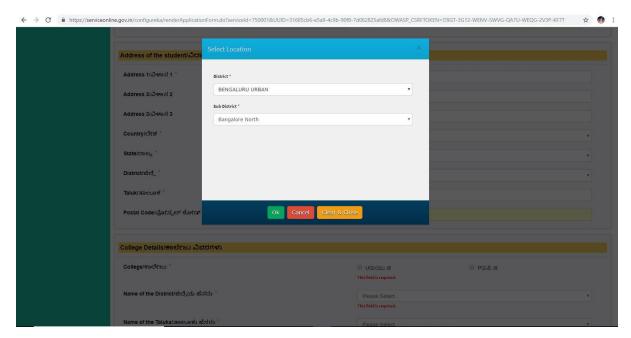
Step 4: Fill the application form



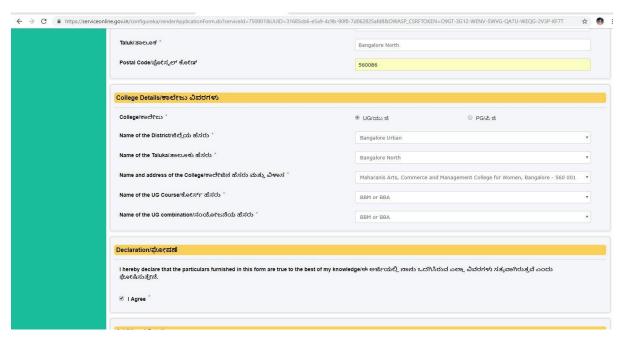
Step 5: Fill the mandatory details required



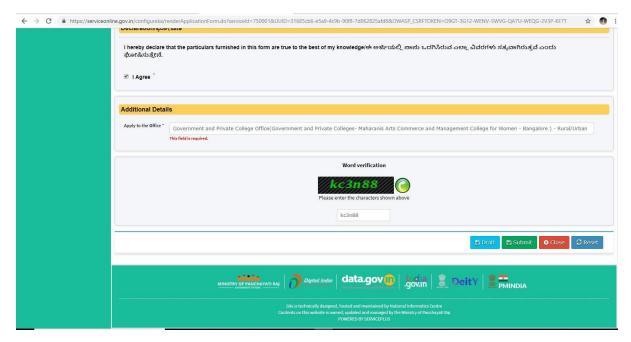
Step 6: Select the region and click ok



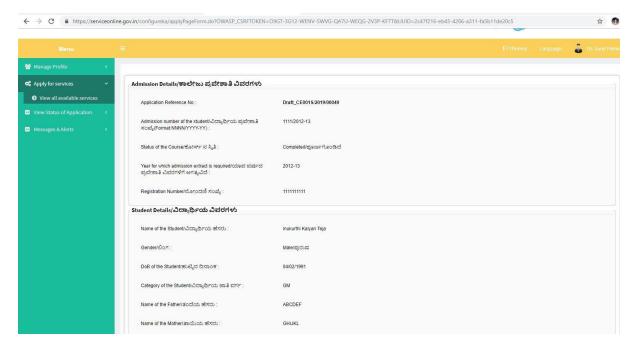
Step 7 : Click on I agree checkbox

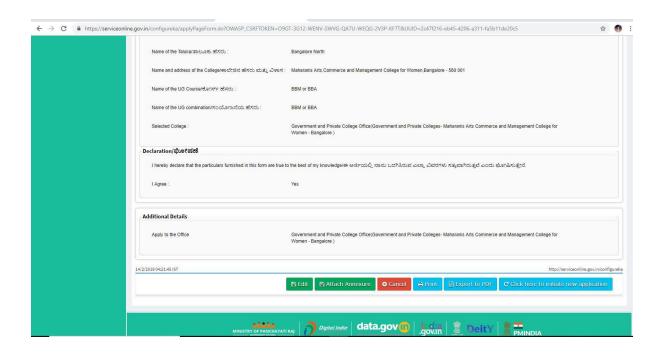


Step 8: Fill the Captcha code shown below& submit

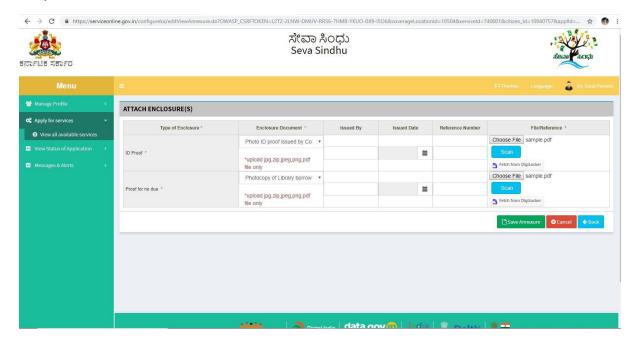


Step 9: A fully filled form will be generated for user verification

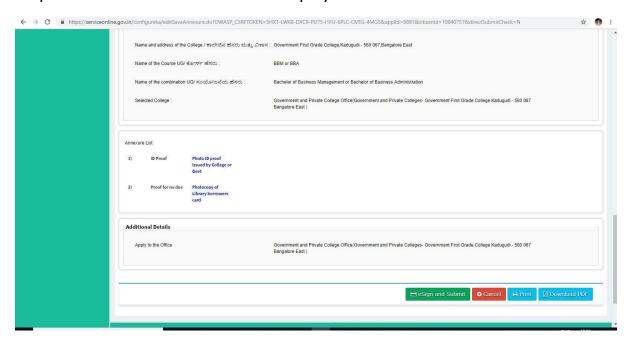




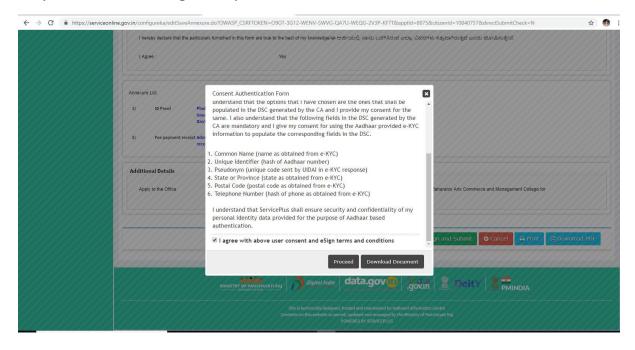
Step 10: Attach the annextures and save them



Step 11: Saved annextures will be displayed



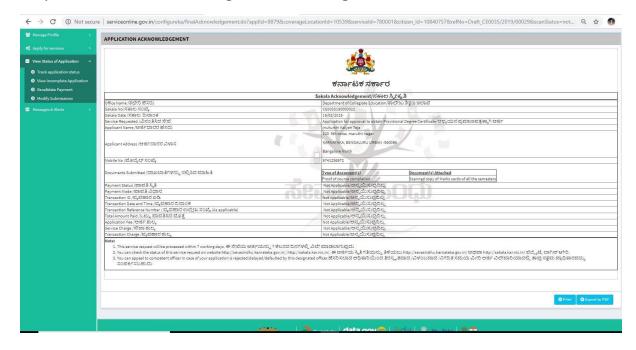
Step 12: Click on e-sign and proceed



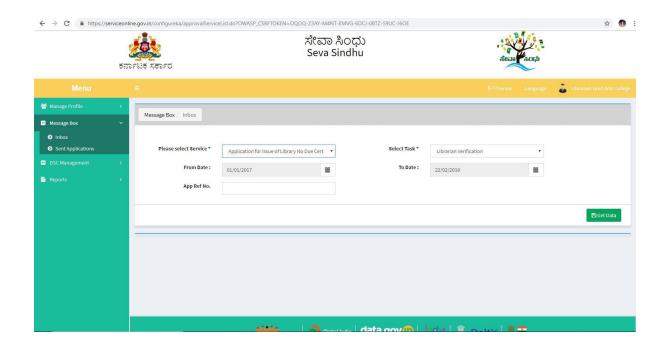
Step 13: E-sign page will be displayed. Fill aadhar number to get OTP and proceed to payment



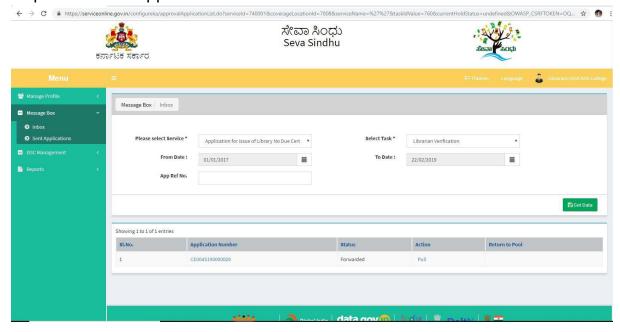
Step 14: Sakala acknowledgement will be generated.



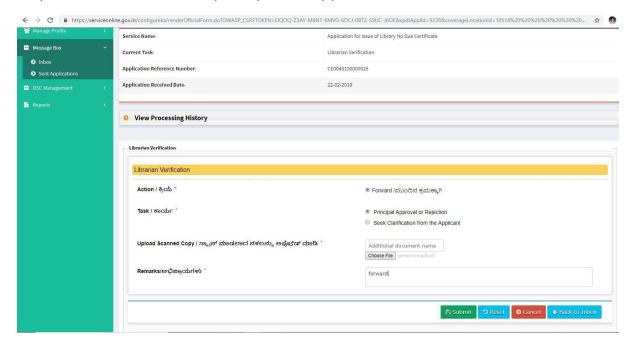
Step 15: Login to the Librarian account and select the service

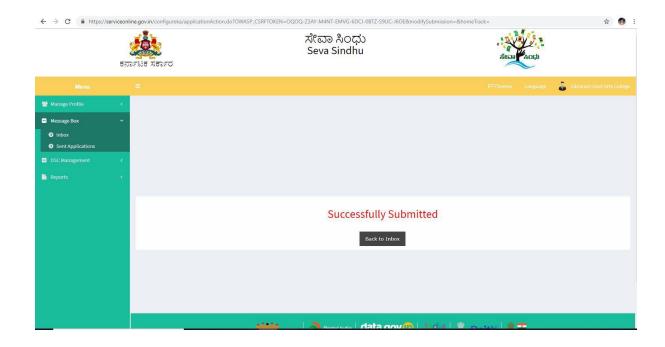


Step 16: Pull the application

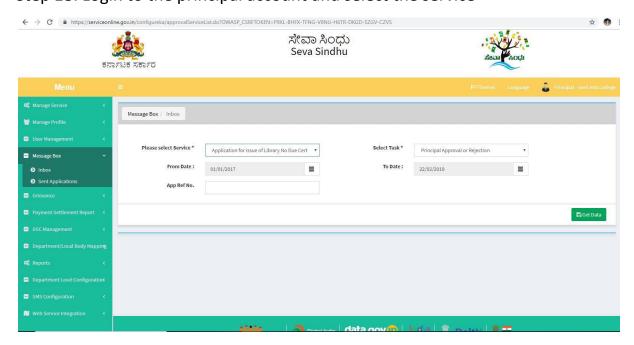


Step 17: Forward it to the principal for Approval

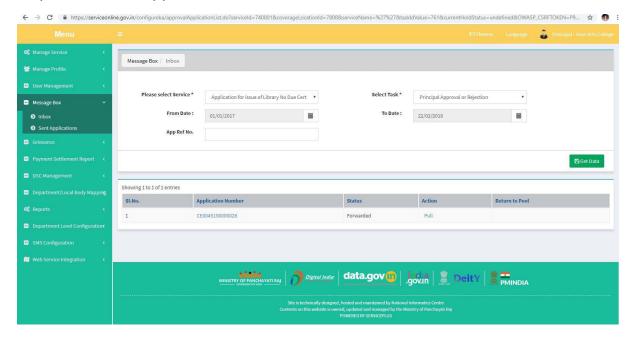




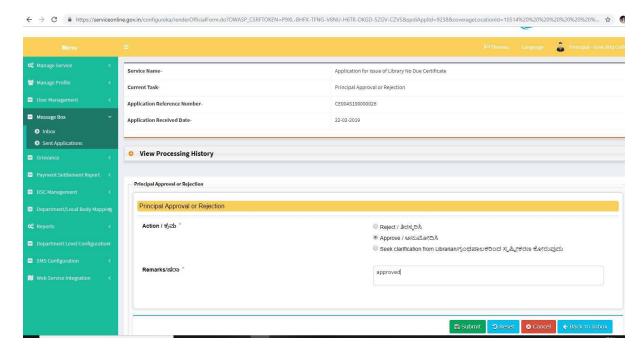
Step 18: Login to the principal account and select the service



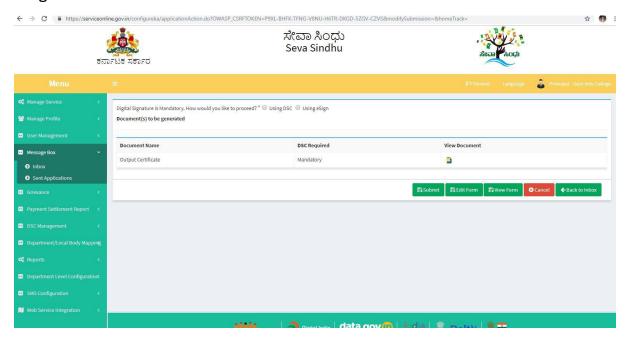
Step 19: Pull the application



Step 20: Approve/Reject based on the details. Add remarks if applicable



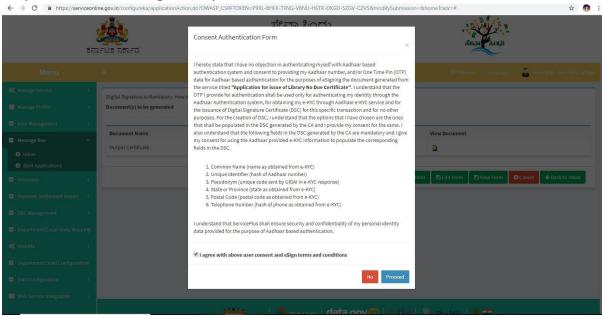
Step 21: Output certificate will be generated . Sign the document using dsc or e-sign



Step 22: Sample output certificate



Step 23: Click on e-sign and proceed



Step 24: Enter adhar number to get otp and login to sign the document



Step 25: Document will be signed successfully

